

COMMISSIONERS PROCEEDINGS
 REGULAR MEETING
 February 21st, 2012

The County Commissioners met in regular session at 9:00 a.m., February 21st, 2012 in room 101 of the Beckham County Courthouse, Sayre, Oklahoma.

Carl Simon called the meeting to order. Those present were: Chairman, Carl Simon; Member, Johnny Davis; Member, Carl Don Campbell; Treasurer, Janette Cornelius; Assessor, Gayla Gillie; Court Clerk, Donna Howell; Emergency Director Lonnie Risenhoover and County Clerk, Leasa Hartman.

Motion made by Carl Don Campbell to approve the minutes of the regular meeting February 13th, 2012. Johnny Davis seconded the motion with Simon, Davis and Campbell voting aye.

Motion made by Johnny Davis to approve the following purchase orders and warrants issued for the same. Carl Don Campbell seconded the motion with Simon, Davis and Campbell voting aye.

CNTY HEALTH

296	US CELLULAR	\$170.06	PHONE SERVICE
297	PUBLIC SERVICE CO OF OKLA.	\$475.98	UTILITIES
298	TOUCHTONE COMMUNICATIONS	\$114.72	PHONE SERVICE
299	TOUCHTONE COMMUNICATIONS	\$60.30	PHONE SERVICE
300	PETZOLD, TERRI	\$46.62	TRAVEL
301	BOWMAN, SPRING	\$135.42	TRAVEL AND MEALS
302	OKLAHOMA STATE DEPT. OF HEALTH	\$15,106.80	PAYROLL
303	GREAT PLAINS REGIONAL MEDICAL	\$70.00	X-RAY

DRUG COURT FUND

79	MOYER, CRYSTAL M	\$1,913.04	Payroll
80	INTERBANK SAYRE	\$114.00	Payroll
81	INTERBANK NA	\$697.11	Payroll
82	O. P. E. R. S.	\$523.12	Payroll
83	REDWOOD BIOTECH	\$1,600.00	DRUG TESTING
84	REDWOOD TOXICOLOGY LAB	\$2,566.50	DRUG TESTING
85	STREET DRUG COLLECTIONS	\$1,755.00	DRUG TESTING

GENERAL

1267	AVERY, CHANCE D	\$2,009.10	Payroll
1268	BAGZIS, MICHAEL D.	\$2,601.91	Payroll
1269	BILBO, DIANA M	\$2,065.21	Payroll
1270	CLOYD, DANNY J.	\$849.38	Payroll
1271	CRAUTHERS, NICHOLAS	\$1,732.40	Payroll
1272	FERGUSON, ROBERT P.	\$1,587.01	Payroll
1273	HICKEY, BRANDYCE NICOLE	\$2,120.33	Payroll
1274	JAY, SCOTT L.	\$2,525.00	Payroll
1275	MARSHALL, DANNY T.	\$2,235.57	Payroll
1276	SCOTT, BRIAN E	\$2,301.66	Payroll
1277	SMITH, KEITH ALLAN	\$1,837.74	Payroll
1278	WEAVER, DEVIN C	\$2,141.88	Payroll
1279	BOULWARE, MARY E	\$1,859.93	Payroll
1280	CORNELIUS, JANETTE	\$2,279.56	Payroll
1281	DRURY, JENNIFER M	\$1,667.72	Payroll
1282	STUART, EMILY R	\$1,677.96	Payroll
1283	TAYLOR, KELLY LYNN	\$1,984.75	Payroll
1284	CORNELIUS, JANETTE	\$317.40	Payroll
1285	HARTMAN, LEASA	\$1,453.48	Payroll
1286	SAWYER, SHANNON D	\$1,755.76	Payroll
1287	TAYLOR, BONNIE S	\$1,960.22	Payroll
1288	THOMPSON, DAMA L.	\$2,010.84	Payroll
1289	WELLS, GLENDA S.	\$1,921.44	Payroll
1290	HARTMAN, LEASA	\$377.40	Payroll
1291	DIGBY, JAN E.	\$1,953.09	Payroll
1292	HARKINS, DONITA G.	\$1,812.71	Payroll
1293	HOWELL, DONNA M.	\$2,285.53	Payroll
1294	PERRY, CYNTHIA JUNE	\$2,088.58	Payroll
1295	POPE, AUDRA L	\$1,665.77	Payroll
1296	VIDAURRI, CHELSEA N	\$1,835.88	Payroll
1297	HOWELL, DONNA M.	\$317.40	Payroll
1298	BASHAW, MARY K	\$1,301.12	Payroll
1299	GARMON, DIANA LYNN	\$1,793.02	Payroll
1300	GILLIE, GAYLA D.	\$2,099.14	Payroll
1301	NEWELL, RACHAEL E	\$2,083.39	Payroll
1302	STOKES, CYNTHIA A	\$1,369.47	Payroll
1303	GILLIE, GAYLA D.	\$396.75	Payroll
1304	HUTSON, JENNIFER L	\$1,454.65	Payroll
1305	SLIFE, TAMARA LYNN	\$1,854.33	Payroll
1306	CAMPBELL, JAMES D	\$1,512.77	Payroll
1307	EZZELL, ROBERT D	\$456.85	Payroll
1308	RISENHOOVER, LONNIE R	\$1,983.87	Payroll
1309	SWANER, JULIE A.	\$2,084.01	Payroll
1310	BLEVINS, MICHAEL	\$47.17	Payroll
1311	DELEON, DANIEL J	\$47.17	Payroll
1312	TAYLOR, JAMES C.	\$47.17	Payroll
1313	OBRIANT, DEIDRE	\$1,929.99	Payroll
1314	STRONG, VIRGINIA	\$1,966.53	Payroll
1315	MARSHALL, CINDY K.	\$1,726.64	Payroll
1316	BLEVINS, MARY D	\$1,602.26	Payroll
1317	RISENHOOVER, ROBIN E	\$1,753.28	Payroll

1318	WILLS, SUSIN K	\$1,854.61	Payroll
1319	AFLAC	\$483.06	Payroll
1320	AFLAC CO.	\$99.60	Payroll
1321	BAY BRIDGE ADMINISTRATORS	\$704.14	Payroll
1322	CENTRAL UNITED LIFE INSURANCE	\$140.06	Payroll
1323	INTERBANK SAYRE	\$3,490.00	Payroll
1324	INTERBANK NA	\$26,708.90	Payroll
1325	INTERBANK @ SAYRE	\$3,750.00	Payroll
1326	LEADERSLIFE INS. COMPANY	\$106.91	Payroll
1327	LEGAL SHIELD	\$71.80	Payroll
1328	LIBERTY NATIONAL LIFE INSURANCE	\$260.92	Payroll
1329	O. P. E. R. S.	\$25,240.56	Payroll
1330	OK EMPLOYEES CREDIT UNION	\$2,652.00	Payroll
1331	OPEH&W PLAN	\$28,177.11	Payroll
1332	TOUCHTONE COMMUNICATIONS	\$6.47	PHONE SERVICE
1333	TOUCHTONE COMMUNICATIONS	\$21.09	PHONE SERVICE
1334	TOUCHTONE COMMUNICATIONS	\$14.13	PHONE SERVICE
1335	XEROX CORPORATION	\$179.77	COPIER LEASE
1336	BARBER-DYSON FORD INC	\$410.12	AUTO MAINTENANCE
1337	VISUAL LEASE SERVICES	\$8,750.00	CONTRACT CHARGE
1338	PRAIRIE FIRE COFFEE	\$20.57	COFFEE SERVICE
1339	EMBASSY SUITES NORMAN	\$308.00	TRAVEL AND MEALS
1340	TOUCHTONE COMMUNICATIONS	\$14.57	PHONE SERVICE
1341	BEDWELL, JEFF	\$287.64	FAIR JUDGE
1342	KENNEDY, MATT	\$350.91	FAIR JUDGE
1343	CABLE ONE	\$105.95	INTERNET SERVICE
1344	HERREN, TIM	\$327.65	FAIR JUDGE
1345	TOUCHTONE COMMUNICATIONS	\$21.41	PHONE SERVICE
1346	PUCKETTS SAYRE	\$12.29	SUPPLIES
1347	EMBASSY SUITES NORMAN	\$218.00	TRAVEL AND MEALS
1348	QUILL CORPORATION	\$57.90	OFFICE SUPPLIES
1349	TOUCHTONE COMMUNICATIONS	\$19.48	PHONE SERVICE
1350	ELK CITIAN	\$70.00	SUBSCRIPTIONS
1351	XEROX CORPORATION	\$705.93	COPIER LEASE
1352	ULTIMATE AUTOMOTIVE CUSTOMS &	\$80.00	PARTS & REPAIRS
1353	COPS PRODUCTS	\$88.48	UNIFORM
1354	COPS PRODUCTS	\$166.96	UNIFORM
PRESERVATION FUND			
8	MID-WEST PRINTING CO	\$9,329.76	PROFESSIONAL SERVICE
RESALE PROP.			
42	SUTTON, SHAYLA M	\$1,951.71	Payroll
43	INTERBANK SAYRE	\$77.00	Payroll
44	INTERBANK NA	\$544.00	Payroll
45	INTERBANK @ SAYRE	\$50.00	Payroll
46	O. P. E. R. S.	\$498.84	Payroll
47	OPEH&W PLAN	\$492.54	Payroll
SHERIFF JAIL FUND			
191	BEESON, JOANN	\$1,354.29	Payroll
192	BREWER, AMY M	\$1,778.33	Payroll
193	BYELIKOV, JESSICA J	\$897.95	Payroll
194	CALIP, LORI A	\$1,704.37	Payroll
195	COLE, VANESSA F	\$2,108.35	Payroll
196	ELROD, TRINA A	\$1,768.75	Payroll
197	FRANKLIN, TAMMY	\$2,132.09	Payroll
198	GALLEGOS, DEBBIE	\$1,739.37	Payroll
199	HAYES, KELLY L	\$1,583.67	Payroll
200	JONES, RICHARD L	\$2,039.47	Payroll
201	KNIGHT, SHELBY	\$1,664.58	Payroll
202	MOODY, RICK	\$2,014.98	Payroll
203	MORALES, JEANENNE J.	\$1,766.20	Payroll
204	NEUWIRTH, GARY G	\$1,678.26	Payroll
205	PENNINGTON, LORNA J	\$1,878.15	Payroll
206	PIKE, DAVID A	\$1,891.00	Payroll
207	RIPPETOE, TIA P	\$1,777.11	Payroll
208	SHANNON, TIMOTHY D	\$1,677.08	Payroll
209	SHEFFIELD, JENNIFER A	\$1,809.21	Payroll
210	SIRMON, MICHAEL L	\$2,144.05	Payroll
211	WHITE, TREVOR C	\$1,803.40	Payroll
212	AFLAC	\$24.10	Payroll
213	INTERBANK SAYRE	\$1,159.00	Payroll
214	INTERBANK NA	\$10,769.43	Payroll
215	INTERBANK @ SAYRE	\$100.00	Payroll
216	MORGAN, J. MICHAEL	\$100.00	Payroll
217	O. P. E. R. S.	\$9,649.85	Payroll
218	OK EMPLOYEES CREDIT UNION	\$20.00	Payroll
219	OPEH&W PLAN	\$9,213.70	Payroll
SHF DOC B-6			
207	HELLING, KYRIE KAY	\$345.19	Payroll
208	KNIGHT, DENNIS E	\$1,696.49	Payroll
209	LEE, SHANNON ALYSSA	\$75.48	Payroll
210	INTERBANK SAYRE	\$75.00	Payroll
211	INTERBANK NA	\$650.66	Payroll
212	O. P. E. R. S.	\$440.00	Payroll
213	OPEH&W PLAN	\$492.54	Payroll
214	OK DEPT OF PUBLIC SAFETY FINANCE	\$120.00	SOFTWARE SUPPORT
215	PURCHASE POWER	\$19.99	POSTAGE
216	MIRACLE LABORATORIES	\$125.00	PEST CONTROL
217	BAR-S FOODS	\$650.00	INMATE FOOD
218	CITY PHARMACY	\$1,000.42	INMATE SCRIPTS
SHF FEE B-4			
235	HELLING, PEGGY JAN	\$1,748.13	Payroll
236	INTERBANK SAYRE	\$81.00	Payroll
237	INTERBANK NA	\$617.58	Payroll

238	INTERBANK @ SAYRE	\$75.00	Payroll
239	O. P. E. R. S.	\$536.33	Payroll
240	OPEH&W PLAN	\$769.64	Payroll
241	STREET DRUG COLLECTIONS	\$75.00	DRUG TESTING
242	AT & T MOBILITY	\$2,059.64	INTERNET SERVICE
243	BREWER, NATHAN	\$400.00	CONTRACT LABOR
244	TOUCHTONE COMMUNICATIONS	\$90.40	PHONE SERVICE
T-HIGHWAY			
1110	DUNCAN, DEBBIE	\$132.09	Payroll
1111	HELLING, KYRIE KAY	\$132.09	Payroll
1112	ARCHER, RODNEY L	\$1,571.13	Payroll
1113	BALES, GENE R	\$2,109.63	Payroll
1114	BOSWELL, MARK E	\$1,806.67	Payroll
1115	CAMPBELL, CARL	\$2,396.43	Payroll
1116	COLLINS, MICHAEL E.	\$1,404.17	Payroll
1117	GURLEY, JAMES E.	\$2,190.89	Payroll
1118	HENDRIX, MILES T.	\$1,426.41	Payroll
1119	HINKLE, MICHAEL W.	\$2,016.23	Payroll
1120	HOWELL, KENT R.	\$1,943.42	Payroll
1121	LOWRY, RANDY D.	\$2,184.00	Payroll
1122	VERNON, DANNY	\$1,783.40	Payroll
1123	ADAMS, GREG S.	\$2,230.86	Payroll
1124	BOISE, KENNETH W.	\$1,773.34	Payroll
1125	BREEZE, ELLIS E	\$2,207.37	Payroll
1126	CARNES, BUDDY D	\$1,685.83	Payroll
1127	CARNES, SAMMY	\$2,198.39	Payroll
1128	FINNELL, BETTY J	\$1,527.22	Payroll
1129	HALL, GARY RAY	\$2,141.40	Payroll
1130	HERNDON, JIMMY D.	\$1,912.56	Payroll
1131	JONES, WAYNE D.	\$2,037.33	Payroll
1132	KINCAID, RICKIE W	\$2,345.81	Payroll
1133	LINLEY, GEORGE G.	\$2,252.85	Payroll
1134	SIMON, CARL E.	\$1,518.97	Payroll
1135	STREET, WILSE E.	\$2,024.37	Payroll
1136	CLYMER, LEONARD R.	\$2,126.13	Payroll
1137	CROSBY, JERRY W.	\$1,822.34	Payroll
1138	DAVIS, CHESTER W.	\$2,534.62	Payroll
1139	DRIVER, RONNIE W	\$2,249.40	Payroll
1140	FLOWERS, DARAN G.	\$2,128.88	Payroll
1141	FORGAY, JAMES L.	\$1,781.64	Payroll
1142	GILLUM, DAVID L.	\$2,312.75	Payroll
1143	GILLUM, JAMES W.	\$1,759.58	Payroll
1144	HUSBAND, SUSAN K.	\$1,527.07	Payroll
1145	MOORE, RICHARD	\$1,984.63	Payroll
1146	PRATHER, TOMMIE JOE	\$2,102.12	Payroll
1147	SMITH, DONALD H	\$1,784.00	Payroll
1148	SMITH, WILLIE J.	\$2,738.08	Payroll
1149	WEST, GEORGE PAT	\$1,669.62	Payroll
1150	SIMON, CARL E.	\$476.10	Payroll
1151	AFLAC	\$127.50	Payroll
1152	AMERICAN FIDELITY CO	\$85.44	Payroll
1153	BAY BRIDGE ADMINISTRATORS	\$376.89	Payroll
1154	DEPT OF HUMAN SERVICES	\$25.00	Payroll
1155	INTERBANK SAYRE	\$3,060.00	Payroll
1156	INTERBANK NA	\$24,617.19	Payroll
1157	INTERBANK @ SAYRE	\$2,565.00	Payroll
1158	LEADERSLIFE INS. COMPANY	\$30.33	Payroll
1159	LEGAL SHIELD	\$29.90	Payroll
1160	LIBERTY NATIONAL LIFE INSURANCE	\$202.00	Payroll
1161	NATIONWIDE RETIREMENT SOLUTION	\$200.00	Payroll
1162	O. P. E. R. S.	\$23,312.29	Payroll
1163	OK EMPLOYEES CREDIT UNION	\$3,670.00	Payroll
1164	OPEH&W PLAN	\$25,704.10	Payroll
1165	O. P. E. R. S.	\$3,913.80	FEES
1166	GALMORS, INC	\$8,925.80	ROAD MATERIALS
1167	INDUSTRY TRUCK WASH	\$48.75	AUTO MAINTENANCE
1168	OSU CONFERENCE SERVICES	\$120.00	REGISTRATION
1169	EMBASSY SUITES NORMAN	\$511.32	TRAVEL AND MEALS
1170	TOUCHTONE COMMUNICATIONS	\$6.79	PHONE SERVICE
1171	DOLESE BROTHERS	\$2,534.61	ROAD MATERIALS
1172	ELMER SMITH OIL CO	\$22,462.44	FUEL
1173	ACCO	\$130.00	REGISTRATION
1174	TOUCHTONE COMMUNICATIONS	\$9.59	PHONE SERVICE
1175	CIRCUIT ENGINEERING DISTRICT #7	\$30.00	SIGNS
1176	CIRCUIT ENGINEERING DISTRICT #7	\$152.00	SIGNS
1177	WOIA	\$95.00	FEES
1178	HOLIDAY INN	\$154.00	TRAVEL AND MEALS
1179	EMBASSY SUITES NORMAN	\$164.83	TRAVEL AND MEALS
1180	DOMINO EQUIPMENT	\$191.15	PARTS & REPAIRS
1181	SIMON, CARL	\$248.64	TRAVEL AND MEALS
1182	FINNELL, BETTY	\$232.00	TRAVEL AND MEALS
1183	HUSBAND, SUSAN	\$60.19	TRAVEL AND MEALS
1184	EMBASSY SUITES NORMAN	\$231.00	TRAVEL AND MEALS
1185	MONG SHALE PIT	\$2,500.00	ROAD MATERIALS
1186	NAPA AUTO PARTS	\$124.04	AUTO PARTS
1187	ACCO	\$130.00	REGISTRATION
1188	TOUCHTONE COMMUNICATIONS	\$21.52	PHONE SERVICE

Motion made by Carl Don Campbell to approve blanket purchase orders Dist. #3; Currell's \$300,

Sheriff, Southard Distributing \$300. Carl Don Campbell seconded the motion with Simon, Davis and Campbell voting aye.

Motion made by Carl Don Campbell to approve Transfer of Appropriations for T-Hwy & Sheriff. Johnny Davis seconded the motion with Simon, Davis and Campbell voting aye.

Motion made by Johnny Davis to solicit phone diesel bids for District #2. Carl Don Campbell seconded the motion with Simon, Davis and Campbell voting aye.

Motion made by Carl Don Campbell to approve February payroll. Johnny Davis seconded the motion with Simon, Davis and Campbell voting aye.

The Board discussed health card requirements for CDL drivers. Johnny Davis made a motion that each driver will be required to have a physical every two years. Appointment will be with a local physician and paid from the T-Hwy account. Carl Don Campbell seconded the motion with Simon, Davis and Campbell voting aye.

The Board and Officers discussed possible changes to the Personnel Handbook. Leasa Hartman suggested the following changes: Pg. 7 Hiring Procedures; All new hires, upon instruction from the elected official, will report to the Human Resources Clerk in the Clerk's Office. The employee will not be on work schedule until Officer has drug test results, and enrollment approval from Human Resources Clerk. Pg. 39 Employment Separation; Upon separation the employee must report to the Human Resources Clerk for an exit interview. The final check will be paper not electronic deposit and given to the County Officer. It is the responsibility of the Officer to account for all County property in the possession of the employee before the final check is released. Carl Don Campbell made a motion to adopt the stated changes effective March 5th, 2012. Johnny Davis seconded the motion with Simon, Davis, Campbell, Howell, Cornelius, Gillie and Hartman voting aye.

Lonnie Risenhoover presented to the Board and Officers changes from ACCO to the Drug & Alcohol Handbook. In March Lonnie will present a program to the employees explaining the Drug & Alcohol testing and policy. Carl Don Campbell made a motion to adopt the Drug & Alcohol Handbook effective March 5th, 2012. Johnny Davis seconded the motion with Simon, Davis, Campbell, Howell, Cornelius, Gillie and Hartman voting aye.

The Board and Officers discussed the current pay scale for County employees and the status of the general fund account. The last raise employees received was in 2008. Carl Don Campbell stated he would like to increase salaries \$300.00 per month if budget would allow. Johnny Davis made a motion to figure an increase of \$300.0 in the estimate of needs for FY 12-13 and if the Excise Board approves, the raise will be effective July 1, 2012. Carl Don Campbell seconded the motion with Simon, Davis and Campbell voting aye.

T&T Collision Works presented an estimate for repairs on a 2007 Chevrolet pickup owned by Enogex total amount \$1,400.00. The pickup was damaged by District #2 road grader due to weather conditions. Johnny Davis made a motion to approve payment to T&T Collision for the estimated amount. Carl Don Campbell seconded the motion with Simon, Davis and Campbell voting aye.

Chesapeake Energy presents application to work within Beckham County highway system, right of way (entrance). Proposed work will be located in S2-11N-21W CR 1080 Bernardine 2-22-21 1H. Application fee of \$500.00 is enclosed. Johnny Davis made a motion to approve application. Carl Don Campbell seconded the motion with Simon, Davis and Campbell voting aye.

The Board discussed a preventative maintenance agreement with Otis Elevator Service. Carl Don Campbell made a motion to deny the maintenance agreement. Carl Simon seconded the motion with Simon, Davis and Campbell voting aye.

The Board discussed the roof of the Red River Transportation office building, Main Street in Sayre. Motion made by Carl Simon to solicit estimates for roof repairs. Carl Don Campbell seconded the motion with Simon, Davis and Campbell voting aye.

Johnny Davis made a motion to table relocation of the Red River Transportation Office. Carl Don Campbell seconded the motion with Simon, Davis and Campbell voting aye.

Resolution #12-17 This resolution will authorize the transfer of \$2,493.80, which was deposited in County General Account from District Attorney's office and County Health Department for phone bills for the year. Monies will be transferred to AT&T Phone Account 20-80. Motion made by Carl Don Campbell to adopt resolution #12-17. Johnny Davis seconded the motion with Simon, Davis and Campbell voting aye.

The Board discussed posting County bid invitations on the County website. To date there are three Counties with the Kell-pro software utilizing this capability. The Commissioners, County Clerk and Purchasing Agent looked at the three county websites. Carl Don Campbell made a motion to proceed with posting on website if Clerk and Purchasing Agent think it would be beneficial to the County. Johnny Davis seconded the motion with Simon, Davis and Campbell voting aye.

No unfinished business to be discussed.

The Board discussed the storage barn that houses the Court Clerk's document overflow. The Sheriff's office still has documents and equipment in this building, after being asked several times to move to the Sheriff Storage facility. The Board drafted a letter to Sheriff Scott Jay with a deadline of February 24th at 4:00pm to remove the items belonging to his office.

Motion made by Carl Don Campbell to adjourn. Johnny Davis seconded the motion with Simon, Davis and Campbell voting aye.

Attest:

Leasa Hartman, County Clerk

Carl Simon, Chairman, Dist. #2

Johnny Davis, Member, Dist. #3

Carl Don Campbell, Member, Dist. #1